

When Issued (WI) K-Deal[®] Exchange Submission Guide

January 2024



Two Business Days Prior to Requesting a WI Exchange Settlement

Step 1

The Dealer will request a WI Exchange Settlement by submitting an email to the following addresses with a completed request template. Use the **WI Exchange Request** Template and the **WIKXXX Exchange Request** email template available in the zipped file to complete your request. Below are the appropriate contacts to send the request to.

To: Multi Class Marketing <Multi_Class_Marketing@freddiemac.com>

CC: MF CM Securitization MF_CM_Securitization@freddiemac.com

Note: As of Q4 2022, Freddie Mac is no longer charging exchange fees for WI exchanges, regardless of when the exchange takes place. If a fee would be calculated as due under the exchange template, please zero it out. Freddie Mac reserves the right to re-institute exchange fees at its sole discretion in the future.

Step 2

Within one business day of receiving the request for the WI Exchange Settlement, Freddie Mac will send an email asking for final confirmation of the exchange details.

The Dealer must provide confirmation details as requested. The settlement cannot be processed without confirmation.

WI Exchange Settlement Day

Step 3

The Dealer will deliver their portion of the WI exchange via DTCC Settlement Web.

When submitting the Day Deliver Order, please deliver to Freddie Mac's DTCC 8846 account and populate all required fields, especially the CUSIP and Reason Code. Do not populate the 'Amount' field to avoid delays in settlement.

Below is an example of a Day Deliver Order:

Day Deliver Order 1

Order Type
☒ DO
☐ IPO-Tracked
☐ ADR

Receiver *
8846

CUSIP *

Quantity *
Par amount

Amount(\$) *
Do not populate

Reason Code *

Settlement Date *
10/26/2022

☐ Prevent Pend
☐ Reserve in PTA
☒ Fail Tracking
CMO Factor

Deliverer Account

Receiver Account

Dep Third Party

OW Control #

Original Trans Date

ATP Transact ID

IMS Transact ID

Partner Ref ID

ID Control Number

Comments

Copy Down
Reset Record

Both legs of the WI Exchange must happen at the same price. Remitting either leg (WI Certificates or K Certificates®) with differing prices will cause the request to be rejected and may delay the settlement.

If there are any questions or concerns, please reach out to sf_sam@freddiemac.com or call the Dealer line at (571) 382-4020.