



SMALL BALANCE LOAN UPDATE

Reminder: Broker Fee Tab in PMT

As a reminder, the Broker Fee tab in PMT has replaced the Seller Fee Certification Form. Please remember to complete the Broker Fee tab in PMT for all deals (brokered and direct).

Enter a zero when applicable; we cannot accept any blank fields. We will not confirm pricing on a deal if this tab is not updated. Completion of the Seller Fee Certification Form is no longer required. Feel free to reach out to your regional production team with any questions.

Reminder: Up-to-Date Forms

With the most recent SBL changes, we have updated several items on the SBL website in the last few months. Please be sure to use the latest versions of our forms which are on our [Originate and Underwrite page](#). We recently updated our [Exceptions & Credit Risks](#) and [Portfolio Rollup](#) documents.

Promotions

[Annie Gong](#) has been promoted to director of the Northeast and Southeast Regions. She will continue to report to Dave Cardwell.



[Steve Malloy](#) has been promoted to manager of the Southcentral Region. He will now report to Meg McElgunn.



[Ted Chen](#) has been promoted to professional and will continue to report to Kelly Chou.



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