Freddie Mac Loan Number:

Property Name:

**Repair Letter**

**Operational Repairs – TEL**

(Revised 6-27-2023)

[DATE]

[BORROWER]

[NOTICE ADDRESS]

Re: [PROPERTY ADDRESS] (“**Property**”)

Ladies/Gentlemen:

The Property Condition Report prepared for the Property by [NAME OF PROPERTY CONDITION CONSULTANT] and dated [DATE OF PROPERTY CONDITION REPORT] indicates a need for maintenance, repair or replacement of the following items (“**Operational Repairs**”):

[LIST ALL OPERATIONAL REPAIRS – SEE DEFINITION IN SELLER/SERVICER GUIDE]

Section 6.09 of the Continuing Covenant Agreement executed in connection with the Project Loan requires you to maintain the Property in good repair. We therefore call these Operational Repairs to your attention and require that each Operational Repair listed above be appropriately addressed within 12 months after the date of this letter. Your financing documents contain additional provisions which address the standard for property maintenance.

Upon completion of the required work, please forward a certification stating that all work has been performed in a good and workmanlike manner. The certificate must be delivered to:

[INSERT ADDRESS FOR DELIVERY TO SERVICER]

We will verify the satisfaction of the Operational Repairs as part of our first annual inspection of the Property.

Thank you in advance for your cooperation.

Sincerely,

[NAME AND TITLE OF SERVICER REPRESENTATIVE]