

## How to Filter Data in PRS

Many screens in PRS are grid-based and include similar functionality. This functionality is enabled as appropriate on each grid and the same options for filtering may not be available on all pages. This document shows you how to filter data in PRS.

When filtering is enabled, a filtering option appears below the column header. The user can enter a filter criterion in the filter box. A drop-down list allows the user to select a filter expression that is applied to the criterion for the column. When the user presses the filter button (next to the filter box), the grid displays only the records matching the filter criteria specified using the filter boxes.

s/s	S/S All Assessments - All Statuses							
ò	o Download Selected Templates Output to Excel							
	S/S Name	Portfolio	S/S No	S/S Loan No.	FM Loan No.	Property Name Cit		
		T	T	r T		T		
	Domino Bank	Domino Bank - MF	111222	123456789	671234589	NoFilter		
	Domino Bank	Domino Bank - MF	111222	123456789	671234589	DoesNotContain		
	Domino Bank	Domino Bank - MF	111222	123456789	671234589	StartsWith		
	Domino Bank	Domino Bank - MF	111222	123456789	671234589	EndsWith		
	Domino Bank	Domino Bank - MF	111222	123456789	671234589	EqualTo		
	Domino Bank	Domino Bank - MF	111222	1238569	654321716	NotEqualTo GreaterThan		
	Domino Bank	Domino Bank - MF	111222	1238569	654321713	LessThan GreaterThanOrEqualTo		
	Domino Bank	Domino Bank - MF	111222	123456798	981234567	LessThanOrEqualTo		
	Domino Bank	Domino Bank - MF	111222	123456798	981234567	Between		
	Domino Bank	Domino Bank - MF	111222	123456798	981234567	NotBetween		
	Domino Bank	Domino Bank - MF	111222	123456798	981234567	IsEmpty		
	Domino Bank	Domino Bank - MF	111222	123456798	981234567	IsNull		
	Domino Bank	Domino Bank - MF	111222	1238569	654321715	NotīsNull		
	Domino Bank	Domino Bank - MF	111222	1238569	654321714	Apartment nomes Are		



Filtering Criterion	Description
No Filter	This choice removes any previous filter on the field
Contains	This is the auto default filter chosen by PRS when you enter anything into the filter box. Displays all rows of data that contain your filter entry. For example, if you enter "Court" into the Property Name filter box, your results will include all Property Names that contain the word Court in the Property Name
Does Not Contain	Displays all rows of data that do not contain your filter entry
Start With	Displays all rows of data that Start With your filter entry. For example, if you enter "Chase" into the Property Name filter box, your results will include Chase Apartments, Chase Mountain Apartments, Chase of Westwood, Chase of White Run
Ends With	Displays all rows of data that End With your filter entry. For example, if you enter "4247" into the FM Loan No filter box, your results will include 968704247 and 708264247
Equal To	Displays all rows of data that are Equal To your filter entry. For example, if you enter "Court" into the Property Name filter box, your results will only include the loans with the Property Name of Court
Not Equal To	Displays all rows of data that are Not Equal To your filter entry
Greater Than	Displays all rows of data that are Greater Than your filter entry. For example, if you enter "5" in the Risk Rating filter box, your results will include all loans with a Risk Rating of 6, 7, 8, 9 or 10
Less Than	Displays all rows of data that are Less Than your filter entry. For example, if you enter "5" in the Risk Rating filter box, your results will include all loans with a Risk Rating of 4, 3, 2, 1
Greater Than or Equal To	Displays all rows of data that are Greater Than or Equal to your filter entry. For example, if you enter "5" in the Risk Rating filter box, your results will include all loans with a Risk Rating of 5, 6, 7, 8, 9 or 10
Less Than or Equal To	Displays all rows of data that are Less Than or Equal to your filter entry. For example, if you enter "5" in the Risk Rating filter box, your results will include all loans with a Risk Rating of 5, 4, 3, 2, 1
Filtering Criterion	Description
Between	Displays all rows of data that include your filter entries and all values that are Between your two filter entries. For example, if you enter "5/1/2019 6/30/2019" (space between the two dates, no leading zero on the month) in the Due Date filter box, your results will include all loans with a due date of 5/1/2019 to 6/30/2019
Not Between	Displays all rows of data that do not include your filter entries and all values that are Between your two filter entries. For example, if you enter "5/1/2019 6/30/2019" (space between the two dates, no leading zero on the month) in the Due Date filter box, your results will include all loans before a Due Date of 5/1/2019 and after a Due Date of 6/30/2019



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Is Empty	Displays all rows of data that do not have any value in the filter field. For example, if you chose Is Empty for the S/S Loan No., your results will include all loans that are empty in the S/S Loan No field
Not Is Empty	Displays all rows of data that have a value in the filter field. For example, if you chose Not Is Empty for the S/S Loan No., your results will include all loans that are not empty in the S/S Loan No field
Is Null	Displays all rows of data that do not have any value in the filter field. For example, if you chose Is Null for the S/S Loan No., your results will include all loans that do not have any value in the S/S Loan No field
Not is Null	Displays all rows of data that have a value in the filter field. For example, if you chose Not Is Null for the S/S Loan No., your results will include all loans that have a value in the S/S Loan No field
Custom	Allows for custom filtering developed by Freddie Mac. One example is if you want to find rows of data on a specific set of loan numbers, you can enter the string of loan numbers separated by a comma (no spaces) into the FM Loan No. field, choose Custom and the result will be rows of data for only those loan numbers