

# Optigo Happy: Moving Inspection Photos



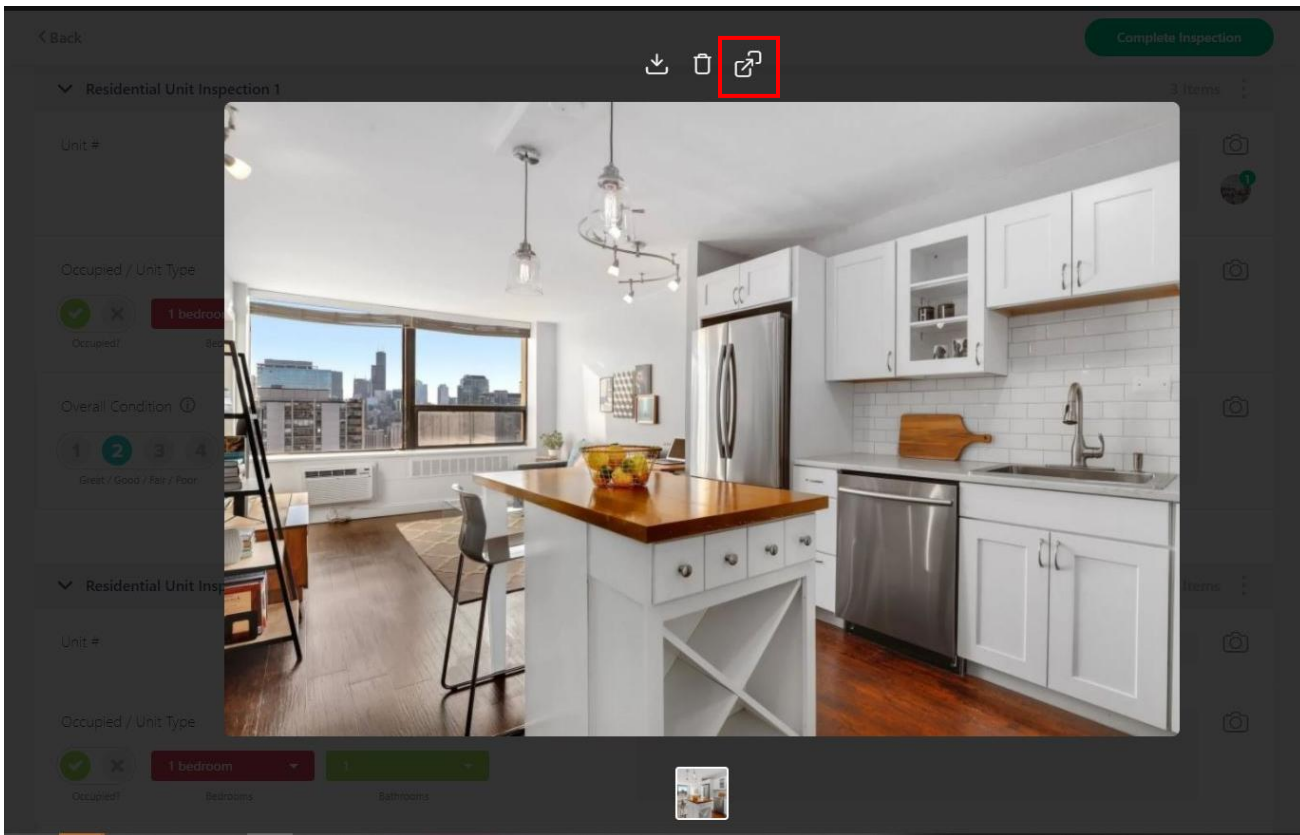
Use this quick guide to learn how to move photos between sections in the Optigo Happy inspection form.

Please note: This ability is only available on the desktop application – [manage.optigohappy.com](https://manage.optigohappy.com).

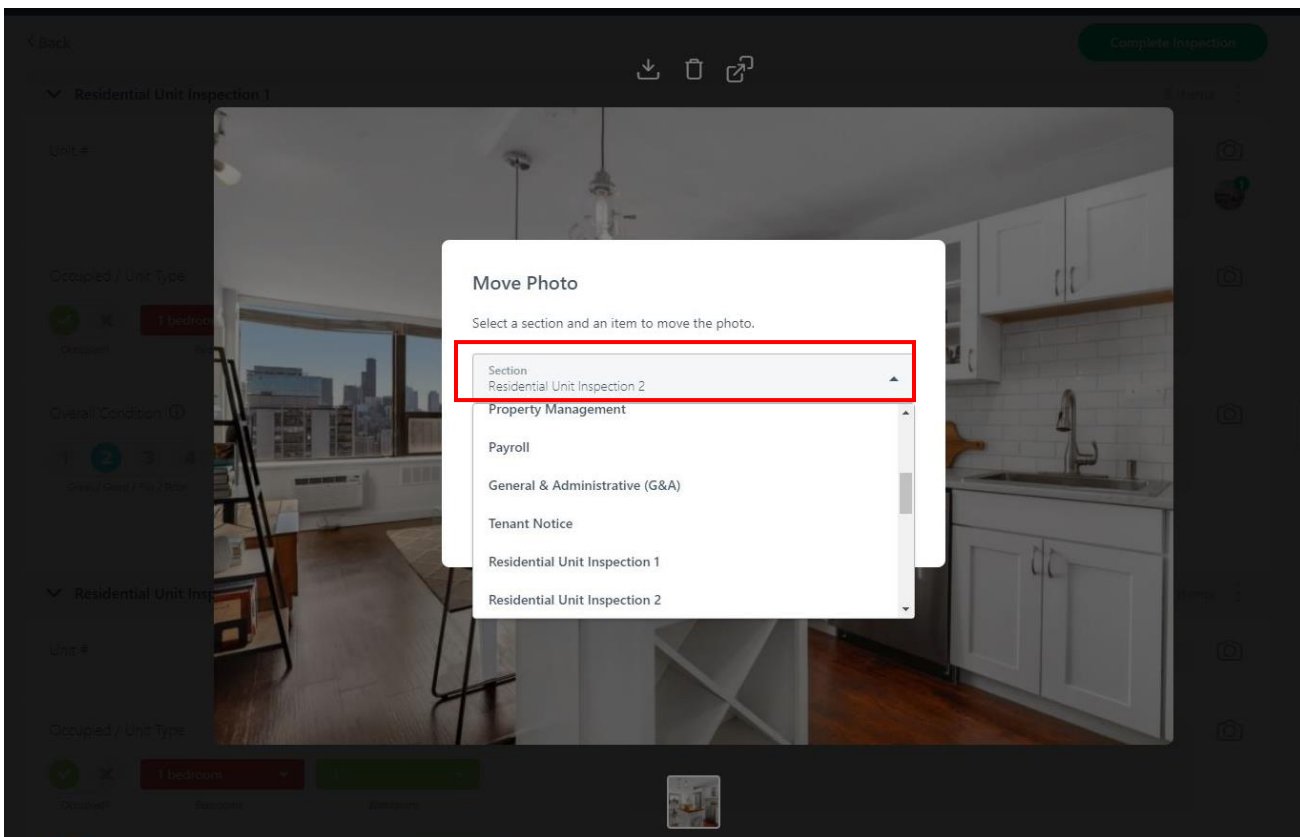
## Step 1: Select the photo(s) to be moved.

The screenshot displays the Optigo Happy inspection form interface. The top navigation bar includes a user profile icon, a dropdown menu for '(Test/Template Folder) SFR', and a 'Complete Inspection' button. The left sidebar contains navigation options: Inspections, Schedules, Reports, Templates, and Virtual. The main content area shows two inspection sections, 'Residential Unit Inspection 1' and 'Residential Unit Inspection 2'. Each section includes fields for Unit #, Occupied / Unit Type (with dropdowns for Bedrooms and Bathrooms), and Overall Condition (with a 1-4 rating scale). A red arrow points to a photo icon in the 'Overall Condition' field of the first section, which is highlighted with a red box.

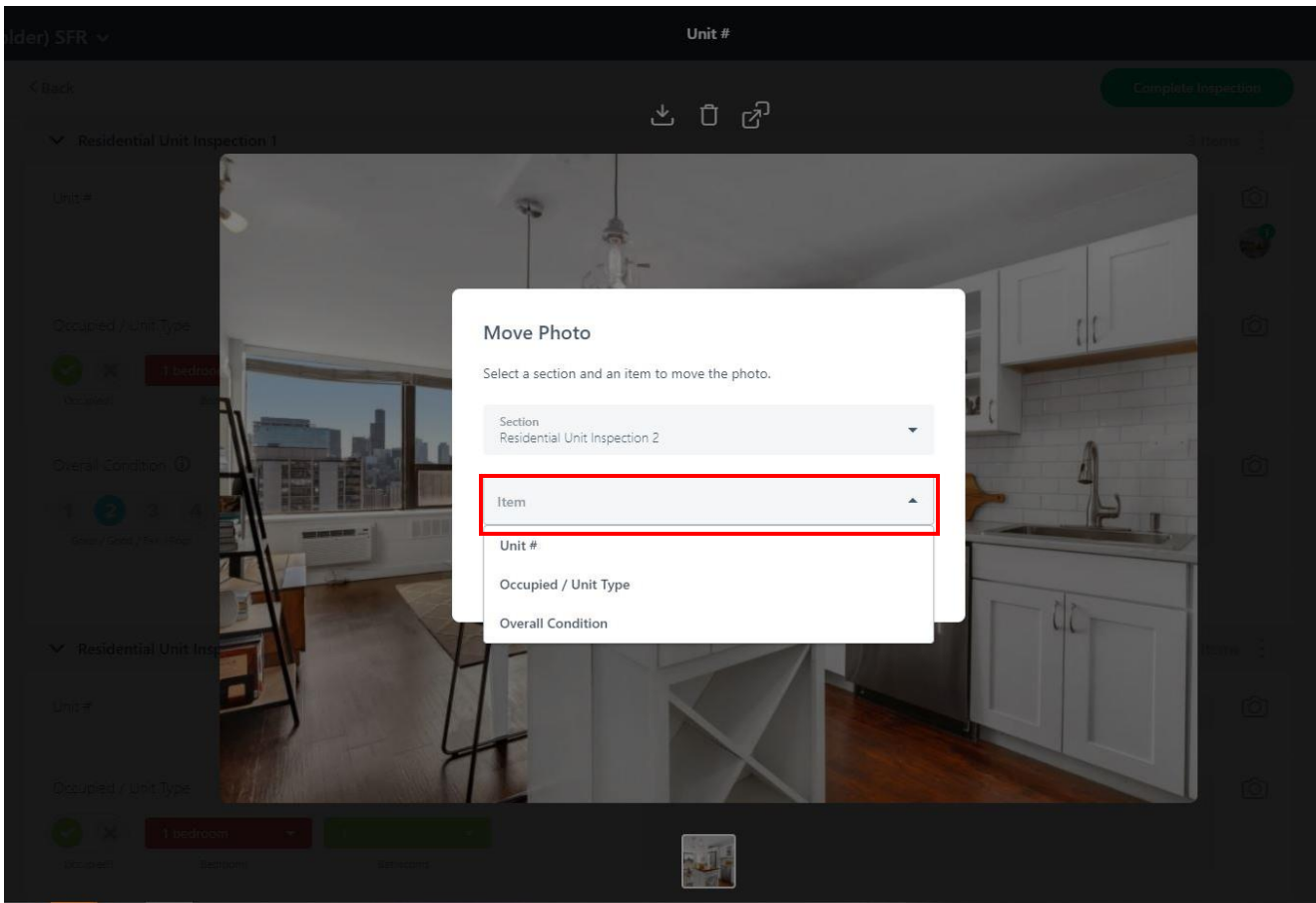
Step 2: Click the icon below to move the photo(s).



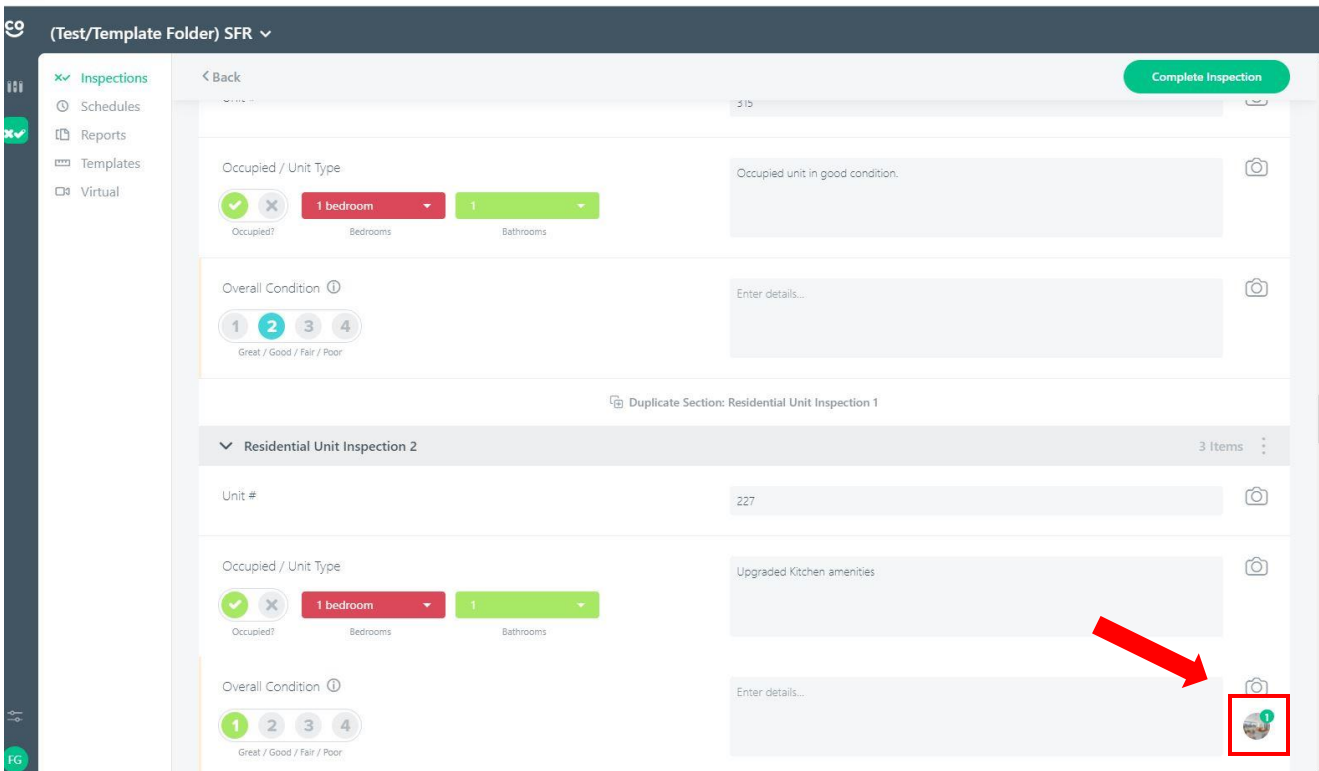
Step 3: Select the new section to move the photo(s) to.



**Step 4: Select the new item (question) within the section.**



The photo(s) should appear in the new section and item you selected.



## Additional Help

- For questions or support regarding Optigo Happy, please contact the HappyCo support line: (628) 272-8050, or [raise a request through the Support Desk](#).