

At a Glance: Administering Software Applications, Systems and Tools

As a system administrator, it is your responsibility to manage access to the following Freddie Mac Multifamily applications and tools, identifying the employee (or vendor) who needs access, as well as the appropriate authority level of access based on the employee's or vendor's roles and responsibilities. This includes deleting access within 30 days of an employee's or vendor's transition to a role that no longer requires access.

Application/System/ Tool	Description	How to Manage Access/ Update Contact Information	How to Reset Passwords
AllRegs.com	Online access to the system of record for the <i>Freddie Mac</i> <i>Multifamily Seller/Servicer</i> <i>Guide</i> (Guide) and the <i>Delegated Underwriting for</i> <i>Targeted Affordable Housing</i> <i>Guide.</i> Free access to the Guide is also available via the <u>Guide and</u> <u>Forms page</u> .	For access to the subscription site, request a Registration Key/Subscription ID using their Request Form; once received, provide this information to users so that they can register on the <u>AllRegs Product</u> <u>Registration page</u> . Access the Guide free site version by clicking the log in button on the <u>Guide</u> <u>and Forms page</u> .	For the subscription site, contact AllRegs at 1-800-848-4904 or use the "Forgot password?" link at <u>https://www.allregs.com/tpl/public/</u> <u>allregs 325769 tpl.aspx</u> . No password is needed to access the Guide via the free version of AllRegs.
Consent Request Tracker (CRT)	A shared platform to monitor the progress of consent requests from borrowers on all portfolio, warehoused and securitized loans	Use CRT*	Use CRT*
Document Management System (DMS)	Facilitates the electronic upload and storage of loan-related documents used throughout the life of a loan	Complete the <u>DMS New User Setup</u> and <u>Deactivation Form</u> and submit it to: <u>MF_Service_Desk@freddiemac.com</u>	Call 1-866-MultiFM (1-866-685- 8436) and reference DMS or email <u>MF_Service_Desk@freddiemac.co</u> <u>m</u>



Application/System/ Tool	Description	How to Manage Access/ Update Contact Information	How to Reset Passwords
Mf.freddiemac.com secure content	Password-protected website pages and documents	Use <u>Freddie Mac Access Manager</u> *, available on the <u>Help page</u> of mf.freddiemac.com	Use <u>Freddie Mac Access Manager</u>
Insurance Compliance Tool (ICT)	For submitting insurance coverage data at origination and during annual certification, and for requesting coverage requirement waivers	Complete the <u>ICT User Access</u> <u>Request form</u> and send it to: <u>MF_Service_Desk@freddiemac.com</u>	Use <u>Freddie Mac Access Manager</u>
myOptigo	Supports Conventional and TAH digital loan submissions, and investor reporting functions	Use <u>Freddie Mac Access Manager</u> *	Use <u>Freddie Mac Access Manager</u>
Origination and Underwriting System (OUS)	Automates much of the loan application workflow including submission of the Loan Submission Template and additional data, and provides loan status information	Use <u>Freddie Mac Access Manager</u> * to provide user access; activate/deactivate users in OUS	Use <u>Freddie Mac Access Manager</u>
Property Reporting System (PRS)	Provides a pipeline of assessment requirements and enables servicers to upload property assessments, rent rolls and operating statements	Use PRS*	Use PRS*

*Freddie Mac will provide the system administrator with access to Freddie Mac Access Manager, CRT, OUS and PRS

Please note that access to the Multifamily Securities Investors Access (MSIA) system is self-administered by each user; there are no required system administration duties related to MSIA.