Certificate of Limited Liability Company Secretary/Authorized Representative *(Certificate of Incumbency)* 



#### Instructions

The counterparty's Corporate Secretary or Assistant Secretary must execute this form, have it notarized and delivered to Freddie Mac together with a certified copy of the required resolution bearing the counterparty's corporate seal attached hereto as Exhibit A. The counterparty's Board of Directors must adopt the resolution in the form of Exhibit A attached hereto no more than ninety (90) days preceding the date of this certificate. Freddie Mac will not permit any changes to the language in this Certificate.

For this Form 990M, the signature must be a representation of the actual signature of the signer.

Periodically, Cash Management will contact Authorized Persons on the Certificate of Incumbency to validate the wire instructions on file. The validation request will be sent via secure email.

Send the completed form electronically to <u>Multifamily\_Eligibility@freddiemac.com</u> (an affixed corporate seal or notary stamp/seal must be legible).

Once Freddie Mac receives the executed Form 990M and the attached Exhibit A (if applicable), Freddie Mac will contact one or more Authorized Persons listed on the form to confirm the accuracy of the wire instructions provided to Freddie Mac via the Form 483M or the counterparty letterhead, as applicable.

Freddie Mac requires five business days to process a replacement Certificate.

### Certificate

I,	, do hereby certify to the Federal Home Loan Mortgage Corporation
("Freddie Mac")	that I am the duly appointed and acting (Select One) 🗌 Corporate Secretary 🗌 Assistant Corporate
Secretary of	(the "Corporation"), a corporation existing under the
laws of	and further certify as follows:

- 1. Attached as Exhibit "A" hereto is a Resolution of (Select One) L the Managers of the Company (if managermanaged) / the Members of the Company (if member-managed) dated \_\_\_\_\_\_, 20 \_\_\_\_\_ (the "Resolution") which authorizes and empowers the individuals listed under paragraph 2 below (collectively the "Authorized Persons") to establish accounts in any bank or financial or depository institution in the name and on behalf of the Company; to make deposits in, charge, transfer funds to, or withdraw funds from such accounts by checks, drafts, wire transfers, or other instruments or orders customarily used for the payment of accounts or the transfer of funds; and to issue payment orders and provide Freddie Mac with wire transfer instructions and Automated Clearing House (ACH) instructions (if applicable) in connection with the sale of Mortgages to and/or the servicing of Mortgages for Freddie Mac and/or in connection with any other type of transaction with Freddie Mac.
- 2. The Authorized Persons listed below hold the positions/titles with the Company set forth directly across from their names. The Authorized Persons are also authorized to make, execute, and deliver any and all written instruments, documents and/or forms ("Records") necessary or proper or required by Freddie Mac to effectuate the authority set forth in paragraph 1 above by signing their names with pen and ink on the original Records and delivering them to Freddie Mac at an address specified by Freddie Mac in writing. The Authorized Persons are further authorized to communicate with any member of Freddie Mac's Cash Management team to confirm the wiring instruction information that has been provided to Freddie Mac.

# Authorized Persons (Complete all sections)

<u>Note</u>: The individual identified at the top of this Certificate (i.e., Corporate Secretary, Assistant Corporate Secretary) <u>cannot</u> be listed below as an Authorized Person. Freddie Mac will not accept wiring instructions signed by that individual.

	Signature	Position/Title
Address		City, State and Zip
Telephone	Fax	E-mail
The above named Authori Servicer numbers: (list all	zed Person has the authority set forth a applicable numbers below)	above in connection with the following Freddie Mac Selle
Name	Signature	Position/Title
Address		City, State and Zip
Telephone	Fax	E-mail
	zed Person has the authority set forth a applicable numbers below)	above in connection with the following Freddie Mac Selle
		above in connection with the following Freddie Mac Selle
Servicer numbers: (list all		above in connection with the following Freddie Mac Selle Position/Title
Servicer numbers: (list all	applicable numbers below)	
	applicable numbers below)	Position/Title

Name	Signature	Position/Title
Address		City, State and Zip
Address		
Telephone	Fax	E-mail
	rized Person has the authority set for all applicable numbers below)	th above in connection with the following Freddie Mac Seller/

Complete additional forms for any additional Authorized Persons								
3.	. The specimen signature set forth directly across from each Authorized Person's name above is the true and genuine signature of each such person and Freddie Mac may conclusively rely on the accuracy, genuineness, and good faith of any written communication, electronic communication (pdf or other image) or fax transmission bearing any of the signatures set forth above for purposes of establishing, changing, or modifying wire transfer instructions provided to Freddie Mac.							
4.								
5.	<ol> <li>Freddie Mac may rely upon this Certificate and the Resolution attached hereto until the Corporation provides Freddie Mac with a replacement Certificate.</li> </ol>							
IN W	ITNESS WHEREOF, I have duly executed this Cer day of, 20 Bv:		of Incumbency on this					
	ite of:							
	unty of:							
No	tary Public signature:		[Notary's stamp/seal (must be legible)]					
No	tary Public printed name:							
	mmission expires:							
No	tary Public state registration number:							

#### **Exhibit "A" Instructions**

Corporate Secretary, please remove this page and attach as Exhibit "A" the board resolution referenced above using the example below.

#### **Example of Resolution**

## BOARD OF DIRECTORS OF [INSERT CORPORATION NAME]

DATE: \_\_\_\_\_

WHEREAS, the Board of Directors (the "Board") of **[INSERT CORPORATION NAME]** (the "Corporation") is adopting the following Resolution to amend, restate and reassign general delegations of authority to its management with respect to subject matters not otherwise covered by specific Resolutions of the Board.

"NOW, THEREFORE, BE IT RESOLVED that the individuals listed below are fully authorized and empowered to establish accounts in any bank or financial or depository institution in the name and on behalf, of **[INSERT CORPORATION'S NAME]**; to make deposits in, charge, transfer funds to, or withdraw funds from such accounts by checks, drafts, wire transfers, or other instruments or orders customarily used for the payment of accounts or the transfer of funds, including the proceeds of mortgages; and to make, execute, and deliver, wire transfer instructions or Automated Clearing House (ACH) instructions (if applicable) in writing or by electronic means, any and all written instruments necessary or proper to effectuate the authority hereby conferred; and that any such actions heretofore taken by any of the following persons on behalf of **[INSERT CORPORATION'S NAME]** are hereby ratified, approved, and confirmed."

[The Resolution should set forth either: (i) designated individuals by their names and their titles or (ii) categories of authorized employees (for example: Senior Vice Presidents, Vice Presidents, Treasurers, etc.)]

By the Board of Directors

[Typed Name] Corporate Secretary

## [ATTACH CORPORATE SEAL]